

Role Description

Role Title	East of England (EoE) Clinical Senate Assembly 'Expert by Experience' Member
Who can apply?	<p>Membership of Clinical Senate Assembly is open and offered to all health and care professionals of all grades. It is also open to individuals working in health and care in a non-clinical role (e.g. commissioners, social workers)</p> <p>Clinical Senate also welcomes (non-clinical) public and patient representatives or 'Experts by Experience' members to provide a user / carer / member of the public perspective.</p>
Remuneration	<p>Clinical Senate Assembly membership is unpaid. The East of England Clinical Senate will reimburse only those members who do not hold a paid position in either the public, private or third sector, for their out of pocket expenses incurred whilst undertaking approved Senate Assembly activity, consistent with NHS England policies. Expert by Experience members may also be entitled to a half or full day rate for involvement in Clinical Senate activities (i.e. clinical review panels, Senate Council meetings) in line with NHS England policy.</p>
Time commitment	<p>Members will be invited to Clinical Senate Assembly and Council meetings, but are not obliged to attend. They may be invited to be a member of clinical review panels or working groups. The time required will be dependent entirely upon each specific piece of work, some of it may be 'virtual'. Clinical review panels tend to be no longer than one day and will require some pre-reading before the panel itself.</p>
Tenure	<p>Clinical Senate Assembly membership is granted for three years with the opportunity to renew if appropriate.</p>
Responsible to	<p>East of England Clinical Senate Chair.</p>
Responsible for	<p>Using their experience of national, regional and / or local health or care systems, to assist commissioners to make the best decisions for their patients to improve outcomes and quality.</p>

Clinical Senates – an introduction

The 12 Clinical Senates across England were established in 2013 to provide independent clinical advice and strategic guidance to commissioners to support service transformation, with the aim of improving the healthcare in their region. We provide evidence based advice, given in the best interests of patients and independent of any organisational or professional interests.

Clinical Senates bring together health and care professionals from a wide range of health, public health and social care. Together with user / carer / public (expert by experience) input, this unique range of expertise, skills and knowledge from all health and care settings, including commissioning, enables clinical senate to provide sound expert clinical advice to support strategic planning and proposals for change and improvement.

In addition to providing advice to inform major service change, including NHS England's service change assurance process,¹ Clinical Senates also:

- Offer general advice early in any reconfiguration or transformation process, including the development of new service models.
- Facilitate cross system working

The East of England Clinical Senate comprises a Clinical Senate Council and a wider Clinical Senate Assembly.

Clinical Senate Council is a small multi-professional steering group of senior clinicians and professionals and up to three Experts by Experience. Membership is by appointment for a two or three year period. Lead by an independently appointed Chair, Senate Council co-ordinates the business of Clinical Senate; it maintains a strategic overview across our region and is responsible for the formulation and provision of advice working with the broader Senate Assembly.

East of England Clinical Senate Assembly is a diverse multi-professional membership forum that provides senate council with ready access to experts from a broad range of health and care professions. Membership of the assembly encompasses the 'birth to death' spectrum of NHS care and includes user / carer / public representatives. Members are self nominated.

More information on East of England Clinical Senate, what it does, how it works and current Senate Council members can be found at <http://www.eoesenate.nhs.uk/>

¹ [Planning, assuring and delivering service change for patients, published 1 November 2015](#)

Core Activities of Clinical Senate Assembly

- Support Clinical Senate Council to respond to requests for advice and strategic clinical leadership
- Establish clinical review panels and working groups to advise on and support service and system development and design that will provide the best overall care and improved outcomes for patients
- Hear from leading UK and international thinkers on healthcare reform to remain at the forefront in terms of clinical leaders' knowledge and insight and contribute to related debate
- Maintain a broad perspective, focusing on all elements of patient pathways, including physical and mental health in all health and care settings to identify opportunities for and support improvement
- Provide support and, where appropriate, leadership to fellow clinicians and professionals across the health system
- Provide a virtual and face-to-face networking opportunity to build links within the clinical community and share best practice.

Expert by Experience Members of Clinical Senate Assembly

Clinical Senate Assembly is a diverse multi-disciplinary membership body that encompasses the range of health and care professionals from the pre-natal to end of life spectrum of health and care, across all health and care settings, both clinical and non-clinical.

Experts by Experience members have an equal role and input in Clinical Senate. Their role in clinical review panels and working groups is crucial to ensure that the user / carer / public perspective and voice is included when proposals for service change are being considered. Clinical Senate has a role in supporting and assisting commissioners to make the best decisions for patients, that proposals are safe, sustainable and will improve outcomes for patients.

Non-clinical Clinical Senate Assembly members, not employed in any health or care setting (i.e. experts by experience members) will be expected to have a basic understanding of the health and care system for example the role of commissioners and providers. They should also be aware of national and local health and care issues.

Senate Assembly member: role purpose and key requirements

East of England Clinical Senate Assembly members will support Clinical Senate Council to provide independent clinical advice and leadership to the health and care system on how services should be designed and improved to provide the best overall care and outcomes for patients.

Members will not be obliged or committed to attend regular meetings but will be invited to participate in clinical review panels or working groups in which they have either experience or a stated interest. Agreement to participate in a working group will require a commitment to fully participate. Clinical Senate will endeavour to make as much of the work as possible, and where appropriate, 'virtual' to support Assembly members and eliminate travel.

Assembly members of clinical review panels and working groups will be invited to attend Senate Council meetings. Published advice and reports will credit Assembly members of the review panel or working group and a short biography will be included.

Clinical Senate advice is independent; Expert by Experience Senate Assembly members involved in clinical review panels attend in their own capacity, they do not represent any health or care provider or commissioning body or any other health or public sector body (e.g. Healthwatch or local authority overview and scrutiny committee). As a member of the panel or working groups they will be expected to:

- Contribute in a constructive manner, bringing the user / carer / public perspective and voice in considering issues of strategic importance to improving healthcare across the East of England and provide advice to statutory bodies;
- Commit to fully participate in the clinical review panel or working group;
- Champion recommendations and advice of Clinical Senate and assist in communicating this to the wider clinical community and to different stakeholders including members of the public;
- Promote and raise the profile of Clinical Senate,

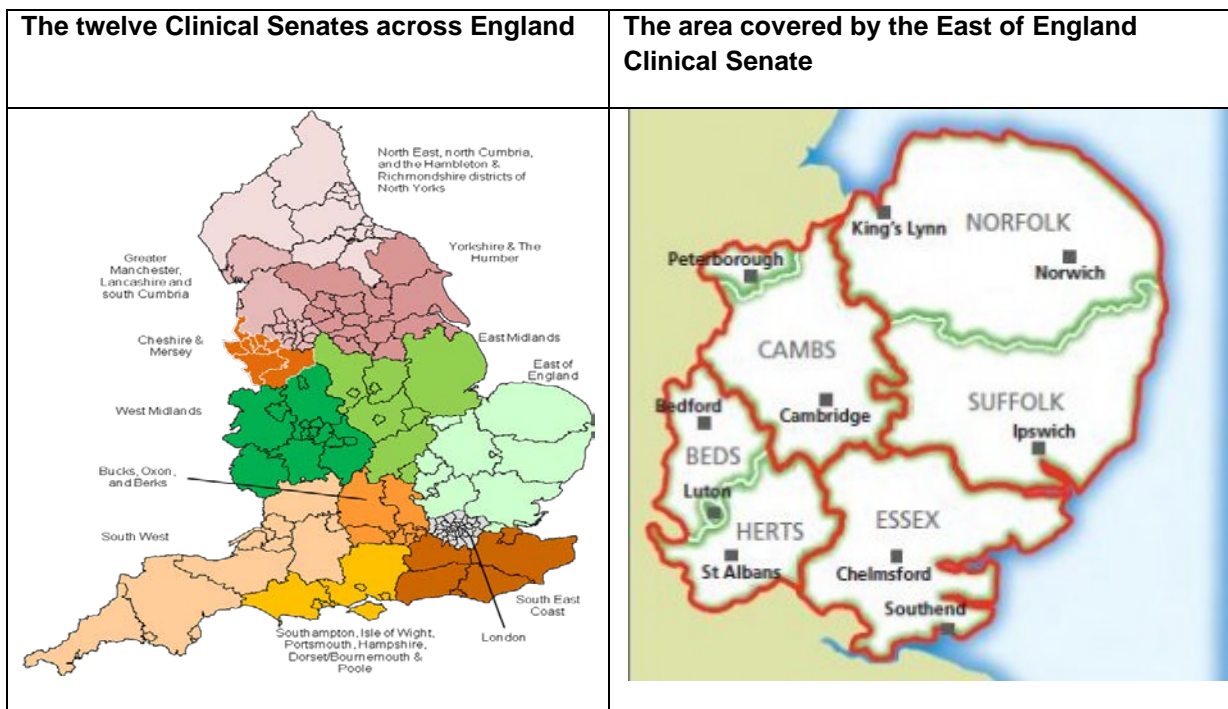
Senate council members will be required to ensure compliance with all confidentiality and governance requirements of Clinical Senate and NHS England and adhere to relevant professional codes of conduct and champion the NHS Constitution.

Person Specification

Qualities and experience required for this role

The *qualities* we are looking for in members of the Clinical Senate Assembly:

- A general interest in improving the quality of the East of England's health services and outcomes for patients (*this role is not about specific services or conditions*)
- An understanding of how health and social care services are organised e.g. primary, secondary and specialist care, Local Authority and voluntary sector roles
- An ability to provide impartial input about needs and experiences of patients, carers and the public through involvement with local communities and networks; for example involvement in service user groups within your local NHS or area.
- An ability to draw on and present views from your networks and communities as well as your own and to offer constructive advice and challenge to senior health and care professionals (for example, senior doctors, nurses, social services and public health professionals) in a large group environment
- A commitment to improving equality and valuing diversity.



The East of England covers an area of about 7,500 square miles with a population of around 5.85 million (2011 census). Essex has the highest population in the East of England. Other information you might find interesting:

- East of England Clinical Senate is one of three clinical senates in the NHS England Midlands and East region; the other two are West Midlands and East Midlands clinical senates.
- There are 19 Clinical Commissioning Groups in the East of England and 27 NHS Trusts, of which 16 are Foundation Trusts. There are six Sustainability and Transformation Partnership areas
- There are 11 upper tier local authorities of which six are unitary authorities and 40 District/Borough authorities. There are six Health and Wellbeing Boards.
- Within the East of England there are 58 MP constituencies: in the 2017 elections 57 seats were held by Conservative incumbents, seven Labour (Cambridge, Luton South, Luton North and Norwich South) and one Liberal Democrat (north Norfolk).
- East of England is a constituency of the European Parliament with seven elected MEPs. Elected in 2014 and serving for five years are two Conservative MEPs, four UKIP, and one Labour.

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