

**East of England Clinical Senate Council Meeting
Thursday 3rd October 2013, 10.00am – 1.00pm**

Oak room (1st Floor), CPC1, Capital Business Park, Fulbourn, Cambridge, CB21 5XE

AGENDA

Indicative time	Ref	Item	Action	Paper/ Verbal	Presenter
10.00am	13/1	Welcome, apologies, introductions and expectations for the session		V	Dermot O’Riordan
10.45am	13/2	Introduction to East of England Strategic Clinical Networks & Senate		V	Ruth Ashmore
		CREATING OUR VISION FOR THE SENATE			
11.00am	13/3	Setting the Scene for the East of England Clinical Senate: A call to action & feedback from national development meeting with Sir Bruce Keogh Senate values and ways of working		V	Dermot O’Riordan
11.15am	13/4	Group discussion: What will the senate look in a year’s time? What will be the evidence for success?	For discussion	V	All
11.45am	13/5	Group discussion: What are the priorities areas for consideration? Developing a work programme	For discussion	Supporting Paper 13/5	All
		ACCOUNTABILITY & GOVERNANCE			
12.25pm	13/6	National Clinical Senate Accountability and Governance Framework	For noting	Attached for reference	Sue Edwards
12.30pm	13/7	Clinical Senate (Draft) Terms of Reference, Conflicts of Interest Policy	For approval	Paper 13/7 & two appendices	Sue Edwards
12.45pm	13/8	Nominations and election of East of England Clinical Senate Council Vice-chair	For approval		Dermot O’Riordan
12.50pm	13/9	Recruitment to Senate Assembly	For noting	V	Sue Edwards
12.55pm	13/10 13/11	Team development Location, dates & format of future meetings Proposed dates for 2014: 16 th January (Beds/Herts) 10 th April (Essex) 3 rd July (East Anglia) and 16 th October 2014 Senate AGM.	For agreement		
13.00		Summary and Close		V	Dermot O’Riordan
	CLOSE				
	NETWORKING: A light sandwich lunch will be available for those who wish to stay and network				