

## East of England Clinical Senate

### Council Meeting MINUTES

Thursday 16 January 2014, Silsoe Bedfordshire

#### Attendance

Present	Present
Margaret Berry (MB)	John Martin (JM)
Dr Bernard Brett (BB)	Emma McKay (EM)
Penny Brett (PLB)	Vicki Raphael (VR)
Dr Pauline Brimblecombe (PB)	Mr Dermot O'Riordan (DOR), Chair
Fiona Carey (FC)	Dr Gina Radford (GR)
Dr Shane Gordon (SGordon)	Dr Susan Stewart (SS)
Professor Simon Gregory (SG)	Dr Dee Traue (DT)
Sue Hardy (SH)	Dr Stephen Webb (STW)
Dr Richard Iles (RI)	Dr Robert Winter (RW)
Professor Paul Jenkins (PJ)	
Dr John Lockley (JL)	
Dr Christine Macleod (CM)	

Apologies	
Professor David Crossman	Dr Simon Rudland
Jo Douglas	Ann Russell
Dr Sunil Gupta	Dr Sarah Whiteman
Dr Tony Kostick	Dr Denise Williams
Dr Tim Reed	Dr Asif Zia

In attendance	
Ruth Ashmore	Sue Edwards
Carole Taylor-Brown (facilitator for part two)	

No.	Agenda item	Action by
1	<p><b>Welcome and apologies</b></p> <p>Apologies were noted. Senate Council wished to record its best wishes for a speedy recovery to Dr Tony Kostick</p> <p>Dr Robert Winter, Managing Director of Eastern Academic Health Science Network, gave a short presentation on the role of Academic Health Science Networks (AHSN). Eastern AHSN is one of 15 AHSNs and operates as a not for profit company chaired by Professor Sir Michael Rawlings. Eastern AHSN will lead a transformational programme of work that will link world class research and innovation to measurable improvement in health outcomes, quality and value across a system serving a population of 4.5 million people in the East of</p>	

	<p>England. This will be delivered through one EAHSN with four centres, based on the healthcare systems and partners associated with the NHS/University partnerships in Cambridge, Norwich/East Anglia, Colchester/Essex and Stevenage/Hertfordshire.</p> <p>The network is home to a series of exceptionally strong industry bases - pharmaceuticals, biotech, informatics, electronics, wireless sensing, materials technology, nutritional and food science - which have the potential, individually and synergistically, to provide innovation in health and social care delivery. Centres of excellence in these industries cluster around Cambridge, Norwich and Stevenage.</p> <p>The EAHSN will benefit from strong multi-agency collaboration, and will work closely with EoE Senate to ensure that there is no duplication of work but wherever possible, parallel working.</p>	
2	<p><b>Minutes of previous meeting and matters arising</b></p> <p>The minutes of the meeting held on 13<sup>th</sup> October 2013 were AGREED as a true record.</p> <p><b>Matters arising</b> Senate Council was provided with the following updates</p> <ul style="list-style-type: none"> <li>i) Senate &amp; SCN website. NHS England had included a page for Senates on its own website. However this web page provided only basic information, was not interactive nor could it be used as a source or repository for documents or information. (<a href="http://www.england.nhs.uk/ourwork/part-rel/cs/">http://www.england.nhs.uk/ourwork/part-rel/cs/</a>). Members expressed their frustration at this delay <i><b>NB</b> Subsequent to Senate Council meeting, NHS England had confirmed that each Senate /SCN could proceed with the development and procurement of a website from a supplier of its own choice (subject to NHS England Standing Financial Instructions procedures).</i></li> <li>ii) National accountability and governance framework. Since the October meeting of Senate Council, NHS England had advised that it would not now be publishing a national framework. While NHS England did not expect the twelve Senates to have the same framework it did expect them to have been developed from the draft national framework with local adaptation.</li> <li>iii) Assembly recruitment had been very successful. 200 plus members have been confirmed, and many have been emailing asking when they can get on with some work!</li> </ul>	
3	<p><b>Election of East of England Clinical Senate Council Vice-chair (Supporting Paper 14/01)</b></p> <p>Members present <b>elected</b> Dr Shane Gordon as vice chair with immediate effect until the first meeting of Council in 2015. DOR congratulated Shane and thanked Drs John Lockley and Sunil Gupta for nominating themselves for the role.</p>	

4	<b>Senate Council Members Register of Interests</b>  At its meeting on 3 <sup>rd</sup> October 2103, Clinical Senate Council approved and adopted the Standards for Business Conduct and Conflicts of Interest Policy. In accordance with that policy, members are required to provide their Declaration of Interests. Members were provided with a template, to be completed and returned by Friday 14 <sup>th</sup> February 2014. It was noted that there is not a section for Non Contractual priorities and agreed that	ALL
	<b>Dates of future meeting</b> <b>Senate Council</b> Thursday 10 April 2014 (Little Channels, Essex) 2.00pm-4.00pm (Sandwich Lunch 1pm) Thursday 3 July 2014 (Norfolk or Suffolk) 2.00pm- 4.00pm <i>NOTE now 17<sup>th</sup> July</i> Thursday 16 October 2014 Senate AGM (Cambridgeshire) Probably all day event <i>NOTE now 21<sup>st</sup> October</i>  <b>Formal Senate business was concluded.</b>	
	<b>Team Development</b> All members remained to continue with a private development session. DOR introduced Carole Taylor Brown who has been commissioned to develop a bespoke programme for Senate council. The primary purpose of that is to develop ways in which the Council will come to consensus on areas where there may not necessarily be agreement.  Members' responses to the request to identify what they considered to be the <ul style="list-style-type: none"> <li>a) top five priorities in the East of England that could developed into the proactive work programme for Senate and</li> <li>b) which (five) organisations or bodies Senate should actively be engaging with</li> </ul> were provided in their raw form for discussion. The outputs of this session will be taken to the development session scheduled for 6 <sup>th</sup> February 2014.	
13/11	<b>Dates of future development sessions</b> Thursday 6 <sup>th</sup> February 2014 Nowton Court, Bury St Edmunds, IP29 5LU 2.00- 5.00pm Sandwich lunch at 1pm 15 May & 18 September, time and venue as above	ALL NOTE
	<b>The meeting closed at 4.15pm</b>	All